

# NON-LOCAL PRIMARY SCHOOL PLACEMENT

## INFORMATION FOR PARENTS

<b>PLEASE READ CAREFULLY BEFORE COMPLETING THE FORM</b>
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Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Priority for enrolment will be given to students entering Kindergarten in 2021. Places may also be available in Years 1-6.

Reasons for choosing non-local placements may include:

- Change of residence
- Move from a non-government school
- Siblings already enrolled at the school
- Medical reasons
- Safety and supervision of the student before and after school
- Student welfare needs
- Particular educational programs or philosophies
- Structure and organization of the school
- Size of the school
- Particular disciplinary procedures
- Attitude to school uniforms
- Travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrolls in a non-local school, transfer to another non-local school will be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal decisions regarding non-local placement by writing to the Assistant Director-general (Region).

<b>FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT.</b>
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NSW Department of Education and Training

# Application for Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

## A: STUDENT INFORMATION

Family name..... Date of birth ...../...../.....  
Given names ..... Male  Female   
Address ..... Home phone .....  
..... Postcode ..... Work phone .....  
..... Mobile phone .....  
Parent/guardian's name ..... Relationship to student .....  
Present school ..... Present Year/grade (K-6) .....

## B: NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for ..... Year/grade .....

Proposed date of enrolment .....

REASONS FOR APPLICATION.....

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(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school .....

And at my local school .....

Parents/guardian's signature ..... Date .....

## SCHOOL USE ONLY

Date received .....

Notes: .....

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